Society of St. Vincent de Paul
Archdiocesan Council of St. Louis

Donation Acceptance Policy

Policy Proposal: J. Magner
Responsible Executive: J. Foppe
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Revised:

Policy Statement

he Society of St. Vincent de Paul, Archdiocesan Council of St. Louis (SVdP) is dependent upon the generosity of Vincentians and Donors. Donations permit us to remain a vital part of the community and serve families in crisis. The intention of this policy is to outline the types of acceptable donations and donations that are not consistent with our mission statement.

Acceptable Donations Include:
- Gifts In-Kind for resale at our Thrift Stores as deemed acceptable by Thrift Store Procedure
- High Value Gifts In-Kind which are immediately convertible to cash
- Monetary Gifts
- Stocks, Bonds, Marketable Securities

Unacceptable Donations Include:
- Real Estate
- Any item prohibited by the Thrift Store Procedure
- Donations from organizations whose mission and operation may be inconsistent with Catholic Social Teaching

II. **Reason for Policy**

To provide Vincentians, Donors, Employees, Directors and Stakeholders with guidelines for accepting donations.

III. **Entities Affected By This Policy**

Executive Officers and Directors, Board Members, The Development Office Team Members, Store Managers and Team Members, Conferences, Donors, and other relevant Stakeholders.

IV. **Who Should Read This Policy**

Executive Officers and Directors, Board Members, The Development Office Team Members, Store Managers and Team Members, Conferences, Donors, and other relevant Stakeholders.

V. **Related Resources**
Please contact the SVdP Director of Development to clarify items or issues not specifically addressed by this policy. Our Website: https://svdpstlouis.org/donate, may also provide helpful information.

VI. **Definitions**

Term	Definition
Gifts In-Kind	Examples of in-kind gifts include goods such as food, clothing, furniture, office equipment, and building materials. Performance of some kinds of professional services, such as architectural, accounting, electrical, may also be counted as in-kind gifts. See FAS 116 for a complete list of Services.
Monetary Gifts	Gifts of money
Personal Property	Any property or item that can be moved from one location to another location. The term is in distinction with immovable property such as land and buildings.
Real Estate	Property consisting of land and the buildings on it, along with its natural resources such as crops, minerals, or water; immovable property of this nature; an non-marketable interest vested in an item of real property; land, buildings or housing in general.
Stakeholder	Any party that has an interest in SVdP. Our primary stakeholders are Vincentians and our clients, employees, suppliers, the community we serve, certain government agencies, the United Way and the Archdiocese of St. Louis.
Stocks, Bonds, Marketable Securities	Any equity or debt instrument that is readily salable and can be converted into cash, or exchanged with ease. Stocks, bonds, short-term commercial paper and certificates of deposit are all considered marketable securities because there is a public demand for them and they can be readily converted into cash which can be used to further our mission.

VII. **Responsibilities**
The Director of Stores implements procedures for compliance for In-Kind personal property donations and In-Kind service donations at our thrift stores. The HR Department implements procedures for compliance for all other donations including In-Kind service donations at our office.

VIII. **Principles**
We recognize a donor's gift or donation to SVdP as a generous act of love and kindness to the clients we serve. If you have any questions regarding an exception to this policy, contact the Executive Director.

Roy C Mauer 23 July 2015