



BOARD RESOLUTION
175th ANNIVERSARY HOST CITY BUDGET – September 2020

At the Thursday, April 25, 2019, meeting of Board of Directors of the Society of St. Vincent De Paul Archdiocesan Council of St. Louis the following recommendation was proposed and approved.

WHEREAS the Board approved at the January 2018 meeting to accept the invitation from SVdP National Council to host the 2020 National Convention in St. Louis as SVdP celebrates the 175th anniversary of the establishment of SVdP in the U.S.,

WHEREAS there will be expenses associated with the event for which the St. Louis Council will be responsible,

WHEREAS the Finance Committee at their April 17, 2019 meeting approved the proposed budget of \$105, 644 to be drawn from the Board Designated Strategic Initiative Fund throughout FY19 and FY20

THEREFORE BE IT RESOLVED to approve the proposed budget for the St. Louis Council to host the National 175th anniversary National Convention

John I. Little
Board Secretary

4/25/2019
Date

HOST CITY NATIONAL CONV. BUDGET		
	2020	TOTAL STL EST.
Liturgy		
Sound System/ Digital Backdrop	\$10,000	
Musicians	\$2,000	
Printing	\$2,000	
Truck Rental	\$300	
Wine/Sacristan	\$200	
Flowers	\$500	
Piano		
TOTAL	\$15,000	\$15,000
Host City Event		
Facility Rental		
Beverage (didn't make minimum)		
Bartender Fees		
Gaffers Fee		
Food		
Entertainment		
TOTAL	\$40,000	\$40,000
Volunteers		
Food/drink	\$500	
Parking	\$1,200	
T-Shirts		
Computer Program (signup.com)	\$99	
TOTAL	\$1,799	\$1,799
Transportation		
Bus for Church Tours	\$500	
Host City Event	\$8,970	
Cathedral Basilica	\$8,970	
TOTAL	\$18,440	\$18,440
Marketing		
Promotional - prior year conv.		
Save the date cards		
Destination Brochures		
Promo Fliers for Mid Year Mtg		
Logo Buttons		
Shipping		
Volunteer Bag Label		
Banner Flags		
Reimbursement		
Sponsorship Printing		
TOTAL	\$2,000	\$2,000
Committee		
Rooms		
Hotel/ Chairs prev. convention	\$5,848	
Meals/Chairs prev. convention	\$700	
Travel/Chairs prev. convention	\$3,950	
Travel/Local Meetings	\$300	
Host Committee STL Registration		
SUB-TOTAL	\$10,798	\$10,798
		\$88,037
20% Contingency Fee		\$17,607
TOTAL		\$105,644