



**BOARD RESOLUTION
[REVISED] DISASTER COMMITTEE CHARTER**

WHEREAS the Board of Directors approved the Disaster Committee Charter on January 23, 2020.

WHEREAS the Disaster Committee, after operating under said Charter for almost a year, recognizes that:

- the Committee has BDF funds available and authority over them, per the Board Designated Fund [BDF] policy;
- the magnitude of disaster relief often requires higher amounts of funding than the Committee can provide in a timely manner without Board approval under said Charter;
- the Committee provides support for both local (within the St. Louis Archdiocesan Council area) and non-local (e.g. national or out-of-country disasters);

WHEREAS, the Disaster Committee is recommending the revisions [noted in blue below] of the Disaster Committee Charter to allow for faster approval of Disaster Fund expenditures;

THEREFORE, BE IT RESOLVED that the Board of Directors approves this revised Disaster Committee Charter.

RESOLVED

John J. Smith

Board Secretary

9/24/2020

Date

**Society of St. Vincent De Paul
St. Louis Archdiocesan Council
Disaster Committee Charter**

The Disaster Committee, a standing committee reporting to the Board of Directors, is established pursuant to the Bylaws to consist of a minimum of the President of each District or the District President's designated voting representative. The Committee Chair and Members of the Committee must be approved by the President of the Board. The Committee may include non-Board persons whose experience and qualifications may assist the Committee and the Board in the performance of their oversight responsibilities. The Director of Vincentian Services shall serve as staff member to the Committee. A majority of the District designated representatives, voting in person or electronically, shall constitute a quorum. However, at all times a majority of the Committee, and a majority of a quorum, shall consist of Vincentians.

The Committee shall meet as necessary and appropriate at the call of the Chair of the Committee or the Executive Director, and shall maintain minutes of all meetings, which will be distributed to the Board, preferably in advance of the next regularly scheduled Board meeting.

The purpose of the Committee is to provide strategic direction, support and policy oversight to assist the Board in discharging its responsibilities relating to oversight and response to natural and manmade disasters in the geographic area covered by the Council.

The Committee has the authority to oversee the Council Disaster response; review and approve actions in order to respond to disasters in a timely manner; and make recommendations to the Board about the Council relief and recovery efforts.

Committee Guidelines

Acting with the Executive Director, the Disaster Committee is charged to:

- Recommend an annual projected budget for Council support during a disaster
- Activate Council disaster response to major disasters by calling an emergency meeting of the Committee, either in person or electronically, as the need requires.
- The Committee may approve expenditures of St. Louis Archdiocesan Council Board Designated Funds for Disaster Relief [BDF-Disaster] for a particular local [St. Louis Archdiocese area] disaster or case.
 - The Committee Chair may approve requests for up to \$50,000.
 - The Committee must approve requests of greater than \$50,000.
 - **All Disaster Fund expenditures must be pre-approved by the Executive Director.**
- For non-local [outside the St. Louis Archdiocesan area] disasters the Committee may approve requests for expenditure of funds up to \$50,000.
 - Requests for funding of more than \$50,000 for non-local disasters must be approved by a majority vote of the Board.
 - **All Disaster Fund expenditures must be pre-approved by the Executive Director.**
- Requests for funds beyond the pre-approved Board Designated Funds for Disaster Relief (BDF-Disaster) must be approved by a majority vote of the Board.
- Coordinate the Council's disaster response with the Regional Disaster Representative (RDR) and with the SVDP Disaster Services Corporation (DSC)
- Request Rapid Response Grants (RRG) and Long-Term Recovery Grants (LTRG) on

behalf of the Council to the Regional Disaster Representative

- Monitor all disaster reports to DSC on behalf of the Council
- Recruit and oversee volunteers at Multi-Agency Resource Centers (MARC) and Parish Recovery Assistance Centers (PRAC)
- Represent the Council at local and state meetings of the National Volunteer Organizations Active in Disaster (VOAD)
- Send a representative to the annual DSC training