

BOARD RESOLUTION ESTABLISHMENT OF A STRATEGIC PLANNING STEERING COMMITTEE

At the Thursday January 30, 2025, meeting of the Board of Directors of Society of St. Vincent de Paul Archdiocesan Council of St. Louis, the following recommendation was proposed and approved.

WHEREAS the current Strategic Plan expires in 2025, and a new plan is desired, and

WHEREAS the Board desires to delegate the formation of a draft strategic plan to a committee, and

WHEREAS the Council Bylaws require the Board establish charges for such a committee through resolution, and

WHEREAS the Finance Committee on January 22, 2025, endorsed a maximum unbudgeted expenditure of \$20,000 from Strategic Board Designated Funds (BDF) to develop the strategic plan,

THEREFORE, BE IT RESOLVED, that a Strategic Planning Steering Committee be formed to develop and recommend to the Board the next strategic plan, which will guide the Council through the next three years (minimum). The Strategic Planning Steering Committee is charged to:

- Select a facilitator to assist in the development of the plan
- Present a Strategic Plan for Board review no later than July 24, 2025, (for the Board to consider the proposed plan no later than the Board meeting planned July 31, 2025). A more detailed proposed timeline is attached.
- Motivate stakeholder input to the Plan
- Commit to spending no more than \$20,000 to develop the plan

BE IT FURTHER RESOLVED that:

- The Strategic Planning Steering Committee will be chaired by a Board Member, and
- The Chair be appointed by the President, and
- The committee will have a maximum of seven voting members, including the Chair. The committee will also have three *ex officio* members, including the facilitator, Executive Director and Board President, and
- The committee voting members will be nominated by the Chair and appointed by the President of the Board, and
- Members of the Committee may be Board members, Vincentians, or Council staff as deemed appropriate by the Chair, and
- The committee shall be disestablished when the strategic plan is approved by the Board or when the Board passes a separate resolution for dissolution, whichever occurs first.

Board Secretary

Date 30, 2025

F) 26 Strategic Plan and Budget Development Gant nart

Strategic Plan Committee Chair: TBD Council Project Lead: TBD

As of Jan 12, 2025

	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	A119-75	Sen-25
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Phase 1: Preliminary									
Confirm the scope and overall timeline									
Decide whether to use a facilitator									
Decide on Strategic Plan Committee Chair									
Solicit Facilitator bids		738							
Interview final bidders						+			
Announce winning bidder						-			
Phase 2: Strategic Framing									
Provide historical documents to Facilitator									
Conduct kick-off meeting(s) with facilitator									
Phase 3: Strategic Discovery									
Data analysis									
Listening sessions									
Envronmental scan/SWOT analysis									
Stakeholder surveys (Board, Vincetians, staff, etc)									
Stakeholder interview									
Draft written report									
Phase 4: Strategy Development									
Board retreat									
Confirm vision and mission statements									
Prioritize broad objectives and SMART goals for each objective									
Estimate costs for each goal or objectives									
Review draft strategic plan with goals, objectives and costs									
Phase 5: Strategic Action									
Make any necessasry revisions to the plan									
Strategic Plan Committee reviews strategic plan									
Board approves strategic plan									
Phase 6: Develop budget									
Provide budget guidance to Directors									
Develop departmental budgets									
Develop draft Council budget									
Finance Committee Review of budget									
Board approve budget									350